

DPAC Presentation

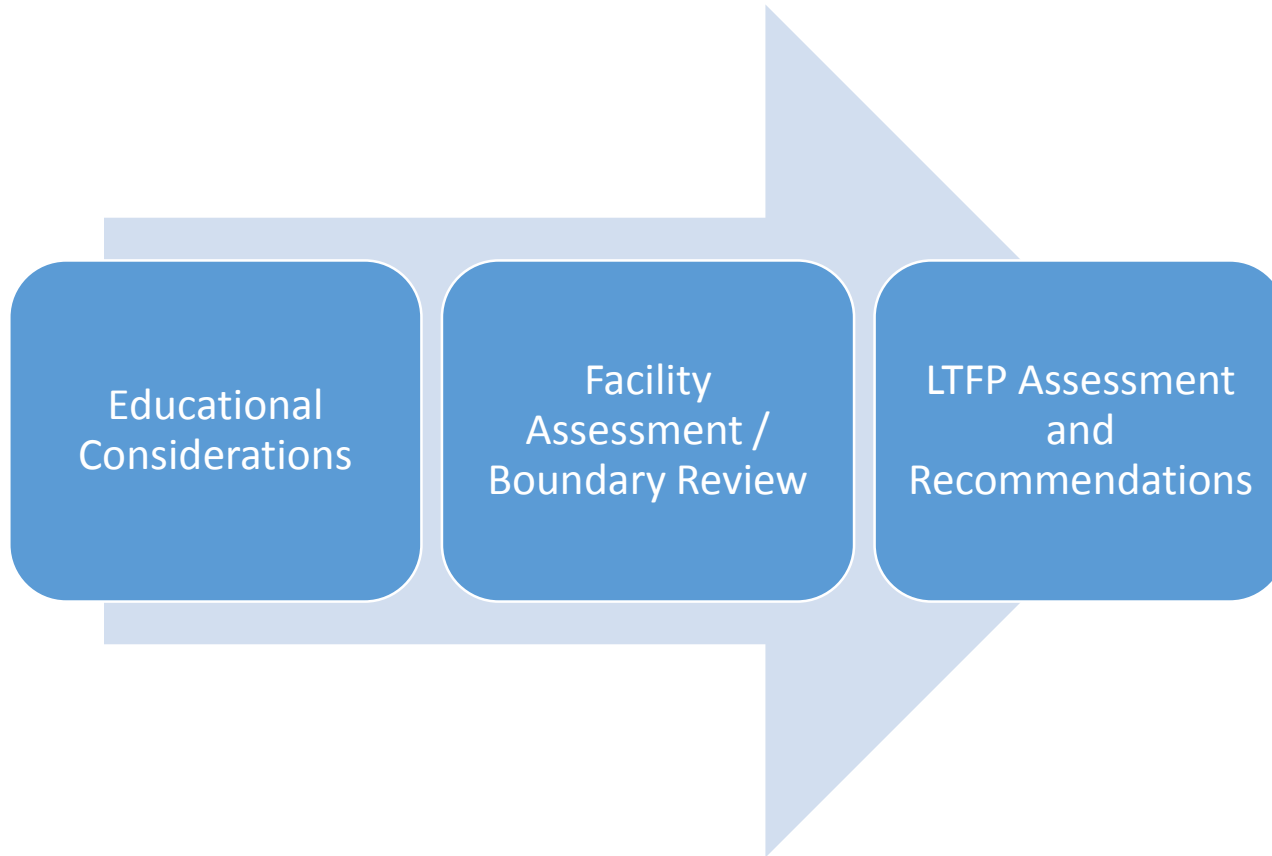
February 19, 2018

Agenda

1. Long Range Facility Plan
2. Budget Update
 - 2017/18 Amended
 - 2018/19 Preliminary (process)
3. Custodial Review Update

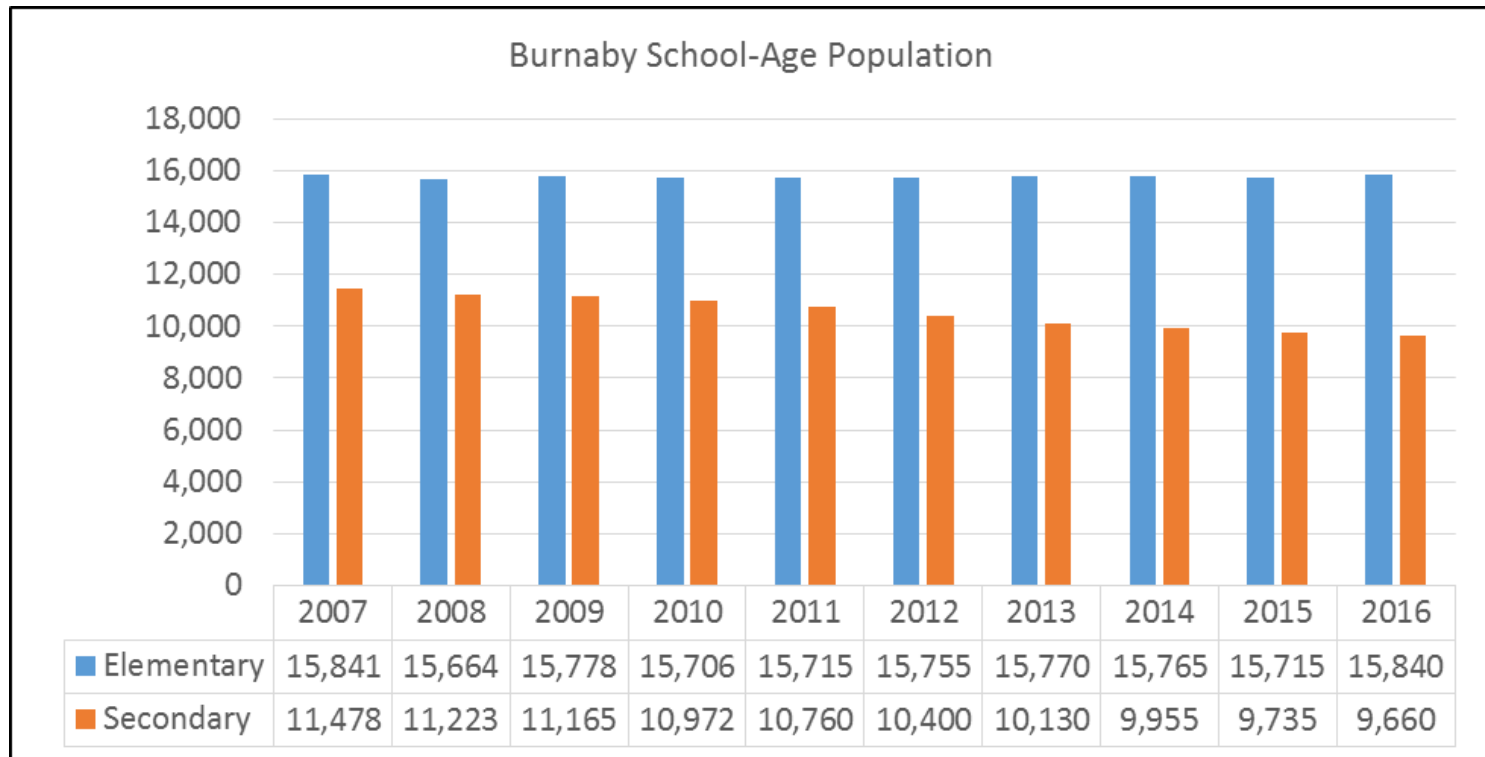
Long Range Facility Plan

LRFP Development Process



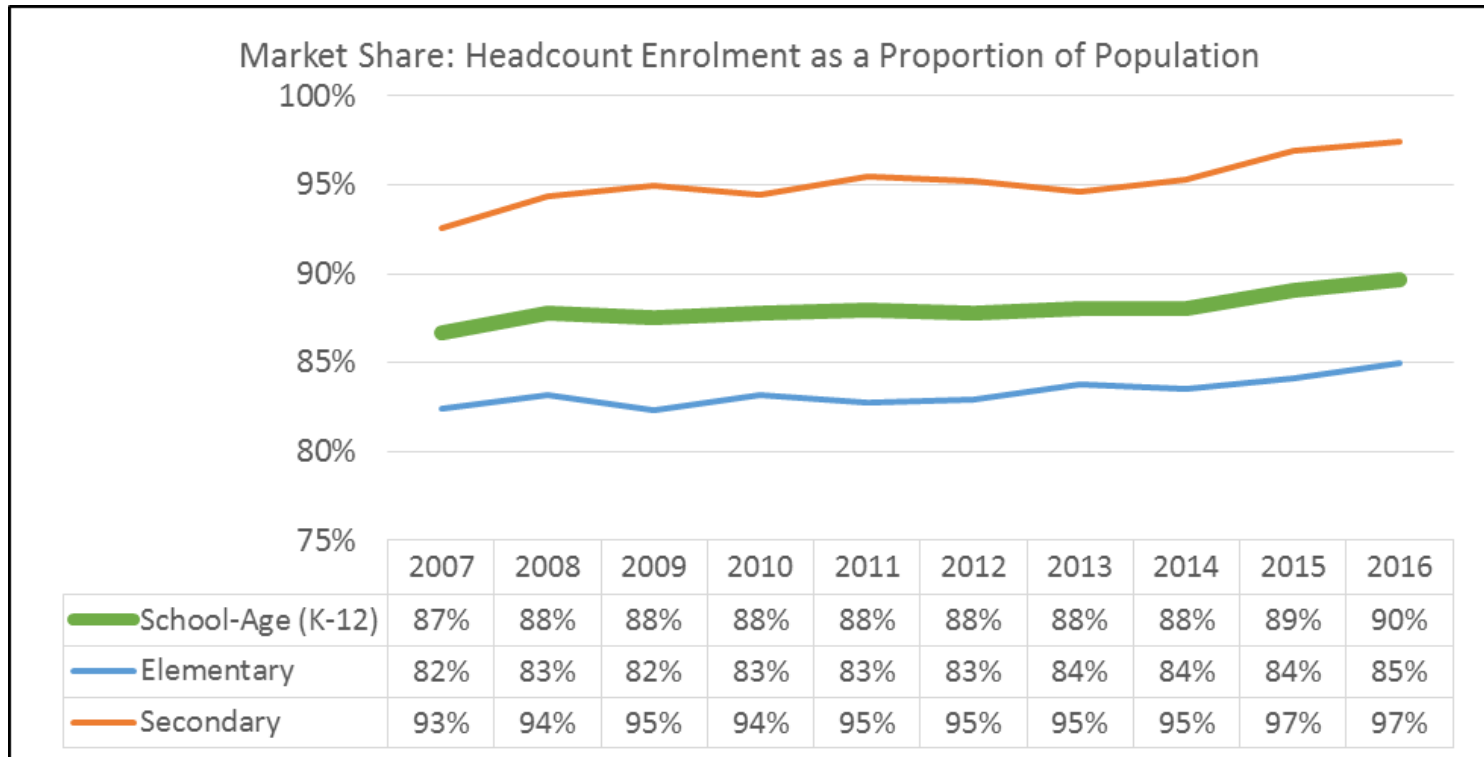
District Enrolment Trends

Community Demographics – Looking Backwards



District Enrolment Trends – Cont.

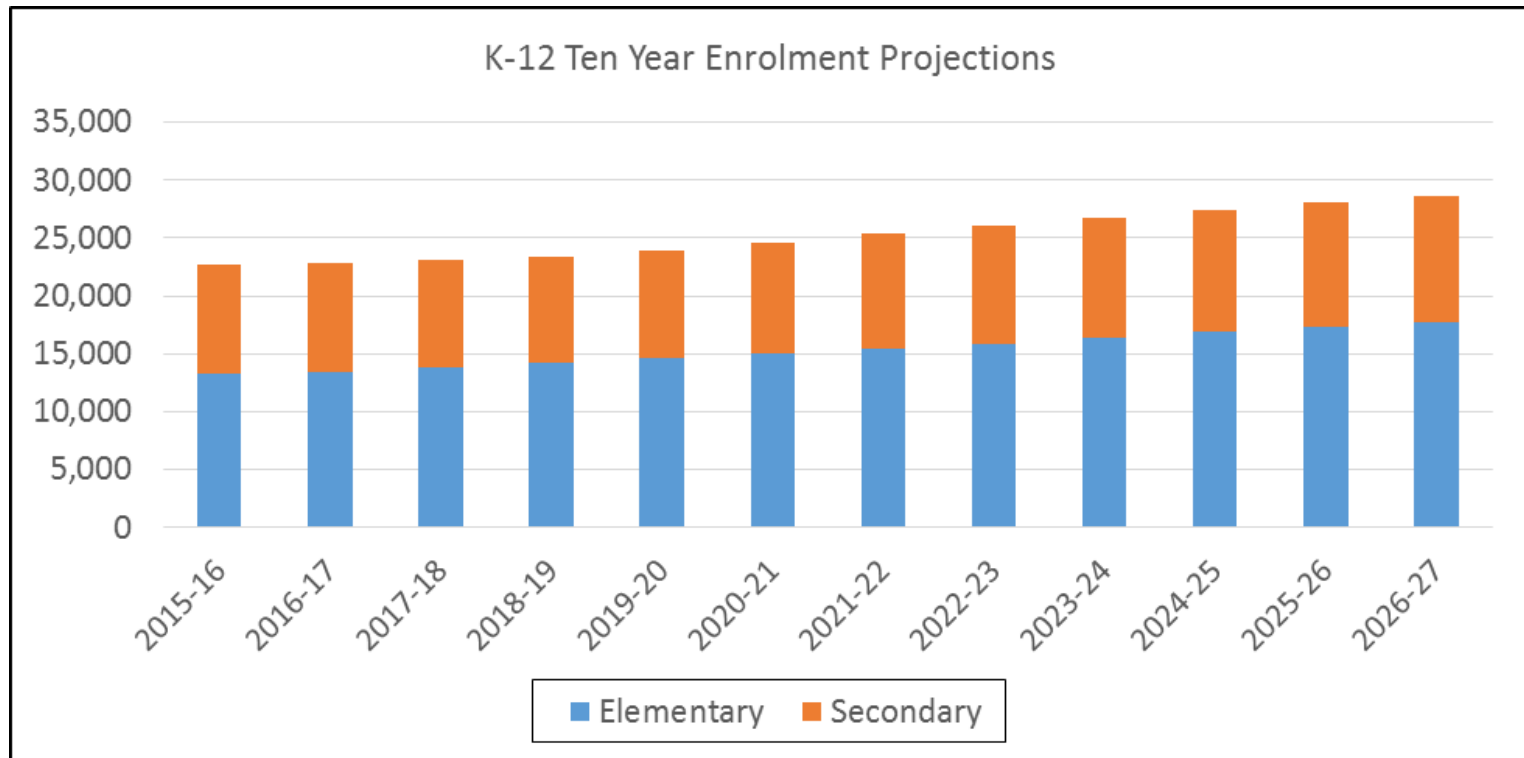
Community Demographics – Looking Backwards



Burnaby K-12 Market Share increased 3%-Points in 10 years

District Enrolment Trends – Cont.

Community Demographics – Looking Forward



2015/16 = 22,705 projected growth to 2026/27 = 28,669

District Enrolment Trends – Cont.

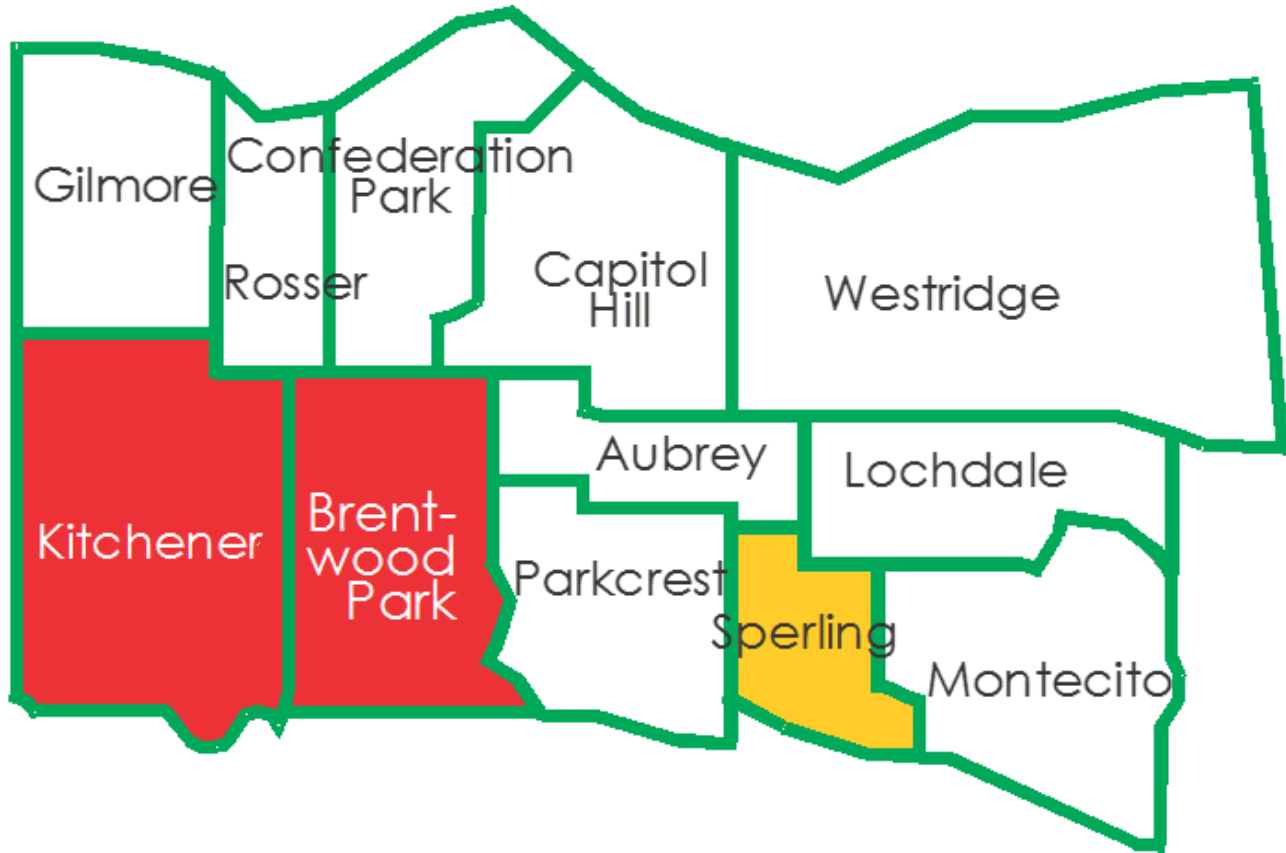
Community Demographics – Looking Forwards




District Total	Operating Capacity	Nominal Capacity	2015-16 Enrolment	2016-17 Enrolment	2017-18 Projection	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Elementary	14,029	15,805	13,223	13,458	13,823	14,274	14,692	15,060	15,447	15,895	16,368	16,869	17,341	17,723
Secondary	10,950	10,950	9,482	9,445	9,251	9,159	9,277	9,565	9,906	10,169	10,356	10,536	10,705	10,946
Total	24,979	26,755	22,705	22,903	23,074	23,433	23,969	24,625	25,353	26,064	26,724	27,405	28,046	28,669

Capacity Utilization	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Elementary	94%	96%	99%	102%	105%	107%	110%	113%	117%	120%	124%	126%
Secondary	87%	86%	84%	84%	85%	87%	90%	93%	95%	96%	98%	100%
Total	91%	92%	92%	94%	96%	99%	101%	104%	107%	110%	112%	115%

Burnaby School Areas / Boundaries

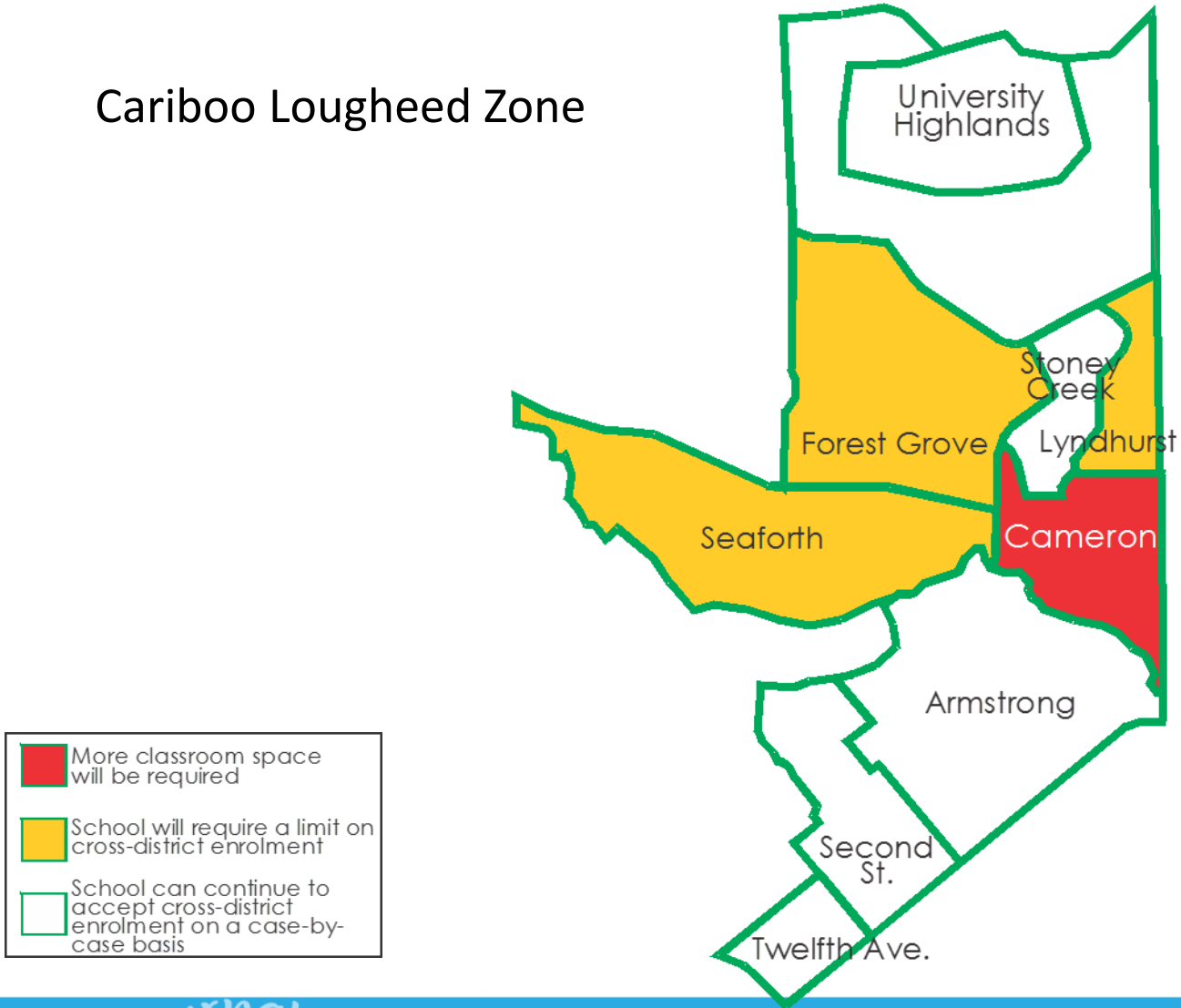
Brentwood North Zone



-  More classroom space will be required
-  School will require a limit on cross-district enrolment
-  School can continue to accept cross-district enrolment on a case-by-case basis

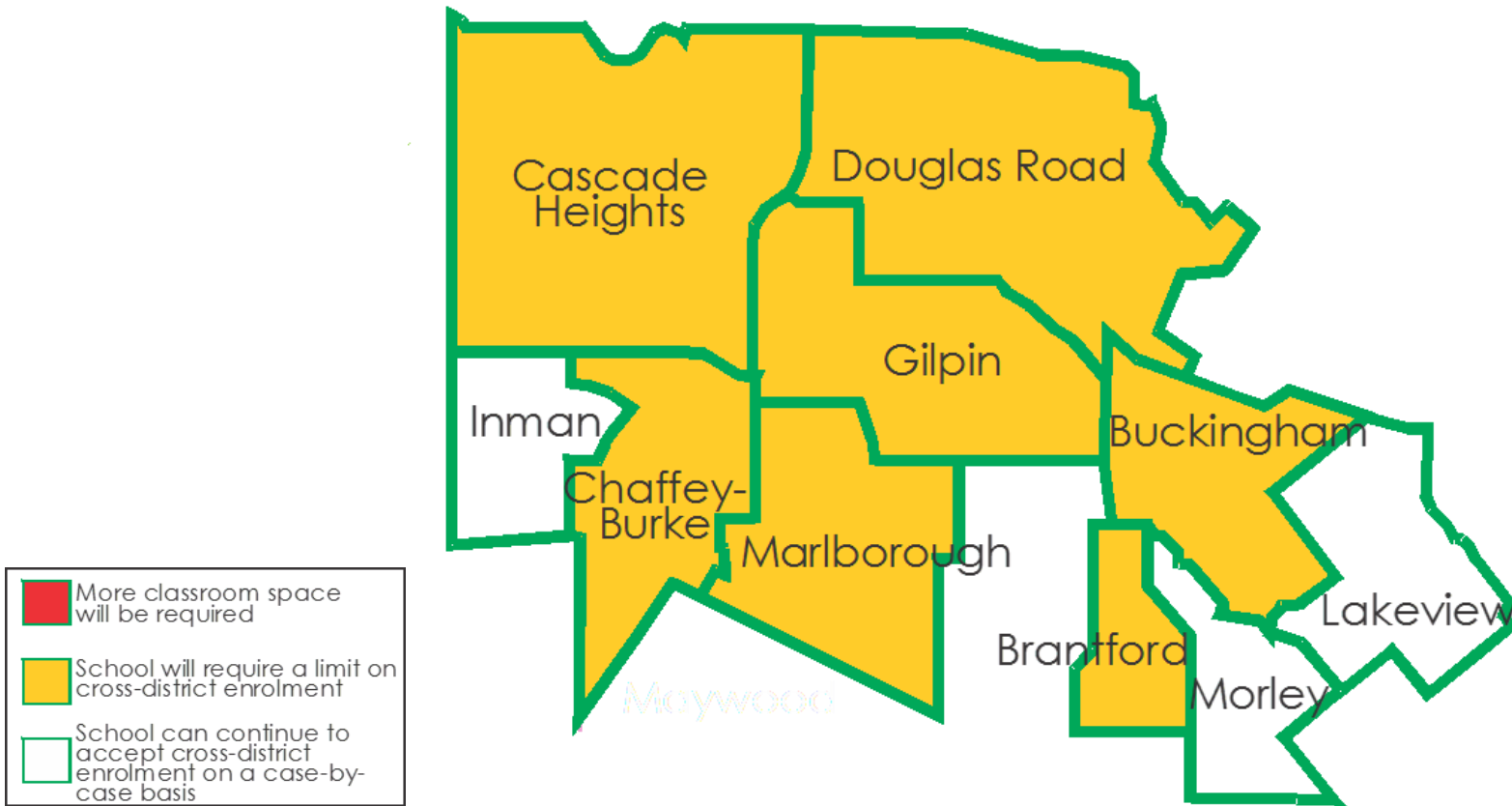
Burnaby School Areas / Boundaries – Cont.

Cariboo Lougheed Zone



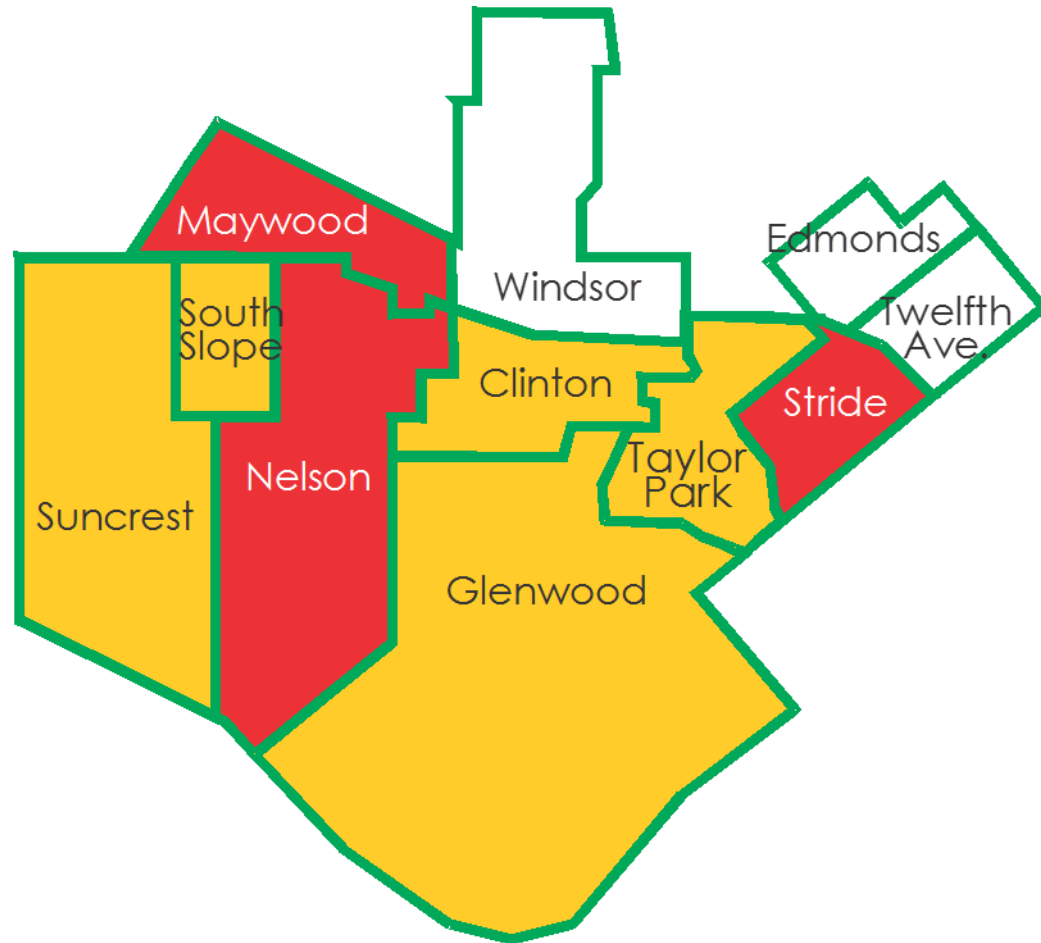
Burnaby School Areas / Boundaries – Cont.




Central West Zone



Burnaby School Areas / Boundaries – Cont.

Kingsway South Zone



-  More classroom space will be required
-  School will require a limit on cross-district enrolment
-  School can continue to accept cross-district enrolment on a case-by-case basis

Facility Condition

Facility Condition Index (FCI)

	<u>Elementary</u>	<u>Secondary</u>
FCI – 0.00 to 0.29 (Good)	6 = 14%	3 = 38%
FCI - 0.30 to 0.60 (Average)	9 = 22%	1 = 12%
FCI – 0.61 to 1.00 (Poor)	<u>26 = 64%</u>	<u>4 = 50%</u>
Total	41	8

The Facility Condition Index (FCI) is used in facilities management to provide a benchmark to compare the relative condition of a group of facilities. 61% of SD41 schools have an poor FCI ranking.

Facility Condition – Cont.

Seismic Condition

Completed Projects

- Burnaby Central Secondary
- Cariboo Hill Secondary
- Edmonds Community
- Brantford Elementary
- Capitol Hill Elementary
- Chaffey-Burke Elementary
- Douglas Road Elementary
- Gilmore Community

In Progress

- Ecole Alpha Secondary (High 1)
- Montecito Elementary (High 1)
- Armstrong Elementary (High 1)
- Burnaby North Secondary (High 1)
- Stride Avenue Community (High 1)
- Parkcrest Elementary (High 3)
- Seaforth Elementary (High 3)

Facility Condition – Cont.

Seismic Condition

Remaining “High” Ranked Projects

- Glenwood Elementary (High 2)
- Stoney Creek Elementary (High 3)
- Moscrop Secondary (High 3)
- Cascade Heights Elementary (High 3)
- Kitchener Elementary (High 3)
- Marlborough Elementary (High 3)
- Maywood Community (High 3)
- Rosser Elementary (High 3)

23 schools exist
with “Medium” risk
ranking

Report Recommendations

Recommendation #1:

THAT the Board of Education review the viability of the district's staff development team location should a replacement school strategy for Burnaby North Secondary be approved.

Recommendation #2:

THAT the Board of Education investigate the possibility of relocating the Welcome Centre at Marlborough from the existing portable into the school to share the space currently utilized by the District Learning Resource Centre. AND THAT if the portable is not required that it be evaluated to determine if it fulfills classroom requirements.

Recommendation #3:

THAT the Board of Education consider options to house the Continuing Education Administrative Centre and potentially displaced classrooms at the Schou Education Centre by the new Administration Office project.

Recommendation #4:

THAT the Board of Education continue to manage available space based on existing practice to support Child Care / Before & After School programs, AND THAT discussions occur with government to find alternate strategies to maintain or expand existing programs.

Report Recommendations – Cont.

Recommendation #5:

THAT the Board of Education undertake a review of school lands with the City of Burnaby to:

1. Finalize and reconcile the land acquisition transactions falling from the Burnaby South Secondary School - Burnaby 2000 Agreement between the parties;
2. Review the 11 school sites that are comprised of land parcels owned by both the City of Burnaby and the District to consider a land-swap/purchase-sale to reflect both school and City Parks Department needs; and,
3. Enter into an agreement for the four school sites 100% owned by the City of Burnaby to provide a long-term ground lease for the operation of educational programs.

AND THAT the Board of Education review the current and future educational needs of the Marion Secondary School, Duthie Union Elementary, and Riverway West Elementary School sites, and that a long-term plan be developed.

Recommendation #6:

THAT the Board of Education undertake a review and develop a business case to consider self-funding through Local Capital Reserve instructional space to support the International Education Program to mitigate the impact of schools operating at or beyond capacity and the District's ability to access fee paying students.

Recommendation #7:

THAT the Board of Education continue to advocate for seismic mitigation capital project funding for all schools identified based on their individual school assigned risk.

Report Recommendations – Cont.

Recommendation #8:

THAT the Board of Education begin the process to confirm the school site for new school located at Brentwood Town Centre and once finalized proceed with the acquisition.

AND THAT the 2018/19 Capital Plan be amended as follows:

1. Edmonds Town Centre:

- a) Removed the 40K/200E new school (-\$20,400,000)
- b) Include a Stride Avenue Community School Replacement school project with a 80K/600E capacity school – 4,420 m² (+\$17,465,597)
- c) Include a 20K/100E addition to Taylor Park Elementary School (+\$2,364,125)
- d) Communicate with the City of Burnaby an interest in obtaining ground lease rights or acquiring the city owned site located at 7579 Hanna Court to facilitate the Taylor Park Elementary School addition

2. Lougheed Town Centre:

- a) Remove the 40K/200E new school (-\$20,400,000)
- b) Remove the Cameron Elementary addition of 20E/125E (-\$4,182,321)
- c) Include a Cameron Elementary School Replacement school project with a 80K/625E capacity school – 4,535 m² (+\$17,350,290)

Recommendation #9:

THAT the Board of Education review the long-term facility needs for the District Maintenance Service Centre and develop an action plan based on the needs assessment.

Budget Update

- Amended 2017/18 Budget
- Preliminary 2018/19 (Process)

Time Lines – 2017/2018 Budget

April 24, 2017

- Board approved 2017/2018 Annual Budget

December 18, 2017

- Ministry announcement of 2017/2018 recalculated operating grant based on September enrolment
- Confirmation of Classroom Enhancement Fund grant

February 26, 2018

- Board approval of 2017/2018 Amended Annual Budget

February 28, 2018

- Budget Bylaw forwarded to Ministry

Enrolment Update (FTE)

	Preliminary	Amended	Variance
Elementary	13,732	13,761	29
Secondary	9,370	9,320	(50)
Newcomer Refugees	30	30	-
Secondary - Alternate Schools	212	199	(13)
Continuing Ed - School Age	33	31	(2)
	23,377	23,341	(36)
Distributed Learning	265	252	(13)
Total - School Age	23,642	23,593	(50)

Enrolment Update (FTE)

	Preliminary	Amended	Variance
ELL	4,706	4,720	14
Aboriginal Education	681	705	24
Special Ed - Level 1	18	25	7
Special Ed - Level 2	870	888	18
Special Ed - Level 3	114	103	(11)
Adults	63	77	14
Adults - DL	8	7	(1)
Total - Unique Student Needs	6,460	6,525	65
Total - Summer Learning	6,948	6,905	(43)
Adults - Graduated	130	173	43
Adults - DL Graduated	8	12	4
International Education	1,400	1,441	41

Key Budget Changes – Operating Grant

- Ministry operating grant based on September 30 actual enrolment plus February and May projected enrolment
- Regular school-age enrolment decreased (36) FTE (\$265,547)
- Distributed Learning enrolment decreased (13) FTE (\$98,535)
- Special Ed enrolment:
 - Level 1 7 FTE \$266,980
 - Level 2 18 FTE \$343,260
 - Level 3 (11) FTE (\$105,710)
- Adult enrolment increased 59 FTE \$244,177
- Salary Differential funding increased \$1,786,499
- Summer Session funding decrease of (\$200,520)

Key Budget Changes

- Increase in International Ed enrolment 41FTE, \$1,173,503 revenues
- Increase in Investment Income \$300,000 due to rising interest rates
- Decrease in Teacher's costs \$375,832 due to decline in average salary
- Decrease in Education Assistant (EA) costs \$641,445 due to staff challenges
 - Additional 10.5 EAs added
- Decrease in Benefits costs \$624,742

Proposed Budget Changes

- Operating Budget Spending - \$700,080
 - Education Assistant Course Development (One-Time) - \$75,000
 - SET BC Equipment Repair & Replacement - \$20,000
 - School Equipment (One-Time) - \$400,000
 - 10.5 Additional EAs - \$205,080

Proposed Budget Changes

Transfers to Reserves:

- Operating – International Education - \$730,000
- Local Capital - \$3,050,000
- Total Transfers to Reserves \$3,780,000

Operating Revenues and Expenses

	Preliminary	Amended	Variance
Total Revenue	234,343,681	237,989,561	3,645,880
Salaries:			
Teachers & TTOC	120,893,308	120,517,476	375,832
Educational Assistants	17,424,632	16,988,267	436,365
Support Staff	20,341,977	20,458,885	(116,908)
Principals and Vice Principals	9,285,332	9,352,512	(67,180)
Other Professionals	4,275,499	4,214,635	60,864
Total Salaries	172,220,748	171,531,775	688,973
Benefits	39,454,640	38,829,897	624,743
Services & Supplies	23,274,686	27,358,149	(4,083,463)
Total Expenses	234,950,074	237,719,821	(2,769,747)
Net Expenses for the Year	(606,393)	269,740	876,133

Fund Balance

	Preliminary	Amended	Difference
Net Expenses for the Year	(606,393)	269,740	876,133
Transfer to Local Capital	(1,042,000)	(4,092,000)	(3,050,000)
	(1,648,393)	(3,822,260)	(2,173,867)
Carryover of Prior Year`s Unspent Funds	-	2,903,867	2,903,867
Application of Prior Year's Restricted Surplus	1,648,393	1,648,393	-
Net Surplus from Operations	-	730,000	730,000
Prior Year's Restricted Surplus	2,000,000	2,000,000	-
Prior Year's Unrestricted Surplus	2,296,857	4,652,641	2,355,784
Fund Balance End of Year	4,296,857	7,382,641	3,085,784

Proposed Fund Balance comprised of:

International Reserve

2,730,000

Unrestricted Surplus

4,652,641

7,382,641

Classroom Enhancement Fund

Teachers

Position type	# FTE	\$
Enrolling	76.67	6,417,601
Special Ed, Counsellors & Learning Assitance	35.13	2,920,697
	111.80	9,338,298

Overhead	3,174,047
Remedy	48,411

Total CEF	\$ 12,560,756
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Capital Costs	\$ 1,931,778
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Board of Education School District 41 Burnaby 2018/2019 Annual Budget

January 30, 2018

Budget Process

- Engagement – Encourage partner group participation, input and to share information publicly
- Communication – Utilise district web site, public budget meetings, working groups
- Program Reviews – Focus detailed reviews on service delivery models (for example: impact of new education curriculum, IT data security, facilities security, education technology, enterprise risk management)
- Efficiencies – Discussions with staff regarding possible program/operating efficiencies
- Assumptions – Develop key assumptions and projections to support a three year budget

Budget Process Time Lines

January 30

- Finance Committee Meeting

February 15

- Partner Group Meeting

February 19

- DPAC Meeting (Budget)

February 21

- Finance Committee Meeting

February 26

- Board meeting - approval of 2017/2018 Amended Annual Budget

March 5

- Finance Committee Meeting

March 15

- Ministry announcement of the 2018/2018 Preliminary Operating Grant

Budget Process Time Lines Cont'd

April 9

- Partner Group Meeting
- Finance Committee Meeting

April 11

- Public Budget Meeting
- Finance Committee Meeting

April 16

- DPAC Meeting (Budget)

April 19

- Partner Group Meeting – input on priorities
- Finance Committee Meeting

April 23

- Board Approval of 2018/2019 Annual Budget

April 30

- Submission of 2018/2019 Annual Budget

2018/2019 Key Budget Issues

- Student enrolment projections
- Impact of Ministry of Education Funding announcements
- Budget Impact of various reviews
- Budget impact of Long-term Facilities Plan
- Exempt staff compensation increases not funded
- Increased demand for Education Assistants but lack of supply
- Teacher recruitment and retention

Custodial Review Update

- Staff Plan Implemented
- Department Operating Handbook
 - Standards and Practices
 - Staff Training
 - Equipment Replacement
 - Building Inspections
- Status of Smaller Schools
 - “Small” schools (3)
 - “Paired” schools (8)
 - “Partial Day” schools (7)
- Staff Development / Leadership Training