



Burnaby D.P.A.C. Meeting Minutes

September 21, 2021

Burnaby Central Secondary School
Room A206 – Conference Centre
6011 Deer Lake Parkway
Burnaby, BC

Attendance:

Schools by Zone

Brentwood North

- Alpha
- Burnaby North
- Aubrey
- Brentwood Park
- Confederation Park
- Capitol Hill
- Gilmore
- Kitchener
- Lochdale
- Montecito
- Parkcrest
- Rosser
- Sperling
- Westridge

Cariboo Lougheed

- Burnaby Mountain
- Cariboo Hill
- Armstrong
- Cameron
- Forest Grove
- Lyndhurst
- Seaforth
- Second Street
- Stoney Creek
- Twelfth Avenue
- University Highlands

Central West

- Burnaby Central
- Moscrop
- Brantford
- Buckingham
- Cascade Heights
- Chaffey-Burke
- Douglas Road
- Gilpin
- Inman
- Lakeview
- Marlborough
- Morley

Kingsway South

- Burnaby South
- Byrne Creek
- Clinton
- Edmonds
- Glenwood
- Maywood
- Nelson
- South Slope
- Stride Avenue
- Suncrest
- Taylor Park
- Windsor

District Staff

- Gina Niccoli-Moen, Superintendent
- Roberto Bombelli, Assistant Superintendent
- Jeannette Laursoo, Assistant Superintendent
- Russell Horswill, Secretary-Treasurer
- Ishver Khunguray, Deputy Secretary-Treasurer
- Wanda Mitchell, Assistant Superintendent
- Richard Per, Assistant Superintendent

Board of Education

- Jen Mezei, Chair (Brentwood North, Kingsway South)
- Bill Brassington, Vice Chair (Kingsway South)
- Gary Wong, Trustee (Central West)
- Peter Cech, Trustee (Brentwood North)
- Christine Cunningham, Trustee (Central West)
- Larry Hayes, Trustee (Cariboo Lougheed)
- Ryan Stewart, Trustee (Cariboo Lougheed)

DPAC Executive:

- Ashley Sandquist, Chair (Brentwood North)
- Laura Ward, Vice Chair (Cariboo Lougheed)
- Alfred Romann, Treasurer (Kingsway South)
- Maria Gunner, Secretary (Kingsway South)

Members at Large

- Calvin Taplay (Brentwood North)
- Christine Nguyen (Central West)
- Esther Norcott (Central West)
- Lisa Young (Cariboo Lougheed)

1. Welcome and Introduction: Ashley Sandquist, DPAC Chair

- Meeting was called to order at 7:01 pm
- DPAC representatives were welcomed, and district senior administrative staff and trustees present were introduced.

2. Message from the School Board: Jen Mezei, Board Chair

- Acknowledgement and thank you to meeting members for participating in the meetings and volunteering to time to help deal with the uncertain circumstances we are currently in.

3. Message from Board Chair: Jen Mezei, Board Chair and Gina Niccoli-Moen, Superintendent

Refer to slide deck presented by the School Board <https://dpac.burnabyschools.ca/wp-content/uploads/2021/10/staff-presentation-September-2021.pdf> and [Video Presentation https://youtu.be/aZVCSnH0Ios](https://youtu.be/aZVCSnH0Ios)

- : Welcome to the 2021/2022 School Year • Introduction to all the Board Members, liason responsibilities and zonal responsibilities • **District Zonal Structure 2021-2022:**

| Assistant Superintendent Wanda Mitchell | Assistant Superintendent Richard Per | Assistant Superintendent Roberto Bombelli | Assistant Superintendent Jeannette Laursoo |
|---|--|--|--|
| BRENTWOOD NORTH ZONE (1) | CARIBOO LOUGHEED ZONE (4) | CENTRAL WEST ZONE (3) | KINGSWAY SOUTH ZONE (2) |
| Director of Instruction Brandon Curr | Director of Instruction Kevin Brandt | Acting District Principal Beth Applewhite Acting District Principal Nick Christofides | Director of Instruction Janice Nakatsu |
| Elementary Schools: <ul style="list-style-type: none"> • Aubrey • Brentwood Park • Capital Hill • Confederation Park • Gilmore • Kitchener • Lochdale • Montecito • Parkcrest • Rosser • Sperling • Westridge Secondary Schools: <ul style="list-style-type: none"> • Alpha • Burnaby North | Elementary Schools: <ul style="list-style-type: none"> • Armstrong • Cameron • Forest Grove • Lyndhurst • Seafarth • Second Street • Stoney Creek • Twelfth Avenue • University Highlands Secondary Schools: <ul style="list-style-type: none"> • Burnaby Mountain • Cariboo Hill | Elementary Schools: <ul style="list-style-type: none"> • Brantford • Buckingham • Cascade Heights • Chaffey-Burke • Douglas Road • Gilpin • Inman • Lakeview • Marlborough • Morley Secondary Schools: <ul style="list-style-type: none"> • Burnaby Central • Moscrop • Fraser Park • Maples | Elementary Schools: <ul style="list-style-type: none"> • Clinton • Edmonds • Glenwood • Maywood • Nelson • South Slope / BCSD • Stride Avenue • Suncrest • Taylor Park • Windsor Secondary Schools: <ul style="list-style-type: none"> • Burnaby South • BC School for the Deaf • Byrne Creek |

- **Important Contacts:**
 - Distributed Learning (Online) K-7, 8/9 and 10-12** ○ Vice-Principal, Heather Watson – Heather.Watson@burnabyschools.ca ○ District Principal, Cesare Martino – Cesare.Martino@burnabyschools.ca
 - Homebound OSS (Out of School Support)** ○ Director of Instruction, Kevin Brandt – Kevin.Brandt@burnabyschools.ca
 - Brentwood North Zone** ○ Assistant Superintendent, Wanda Mitchell – Wanda.Mitchell@burnabyschools.ca ○ Director of Instruction, Brandon Curr – Brandon.Curr@burnabyschools.ca
 - Cariboo Lougheed Zone** ○ Assistant Superintendent, Richard Per – Richard.Per@burnabyschools.ca ○ Director of Instruction, Kevin Brandt – Kevin.Brandt@burnabyschools.ca
 - Central West Zone** ○ Assistant Superintendent, Roberto Bombelli – Roberto.Bombelli@burnabyschools.ca ○ Acting District Principal, Beth Applewhite – Beth.Applewhite@burnabyschools.ca ○ Acting District Principal, Nick Christofides – Nick.Christofides@burnabyschools.ca
 - Kingsway South Zone** ○ Assistant Superintendent, Jeannette Laursoo – Jeannette.Laursoo@burnabyschools.ca ○ Director of Instruction, Janice Nakatsu – Janice.Nakatsu@burnabyschools.ca
- **Summer Leadership Forum 2021:**
 - Keynote Presenter: Candy Palmater
 - Mental Health Toolkit workshop

- Video presentation from Board Members and Senior management
<https://burnabyschools.ca/welcome-back-and-looking-back/> Or on YouTube Channel:
<https://youtu.be/aZVCSnH0Ios>
- **The Year Ahead:** ○ Cautiously optimistic, recognize that there is still uncertainty and anxiety
 - Board’s Strategic Plan discussion. Copy of the plan is on the district website: [How-Were-Doing Strategic-Plan-2020-21-Highlights-and-Accomplishments 11x17.pdf \(burnabyschools.ca\)](#)
- **Priorities:**
 - Community engagement, ○ Long range facility plan, ○ Anti-racism action plan, ○ Programs of choice review, ○ Path to reconciliation, ○ Sustainability plan
- **“Top 5” Questions:** ○ **Fraser health school notification process, Superintendent** – Public Health Actions in Response to COVID-19 Exposure at School flow chart. **See Appendix I**
 - ✦ Schools will no longer receive a general notification letter from Fraser Health. Only the parents of children who are directly impacted and who FHA determine are close contacts. There is a meeting with FHA scheduled Thursday, September 28 to confirm what the new form will outline before distribution the following day.
- **Q. Will there be vaccination clinics at schools?** – **A.** Not yet, in Burnaby schools but the board will prepare for that event should it be necessary. ✦ Sincere thanks from senior staff to the parents and partnership with the Board. ○ **Ventilation and cleaning protocols, Secretary Treasure** – As a board we advocate for provincial support for modernizing/upgrading school ventilation systems.
 - ✦ Vast majority of schools have air systems and circulation that are attached to DDC controls, such as, air handling units to Merv 13 filters and before/after school hours purge system. Classrooms that don’t have ability to bring in fresh air, have doors and windows propped open to ventilate. For the 7 out of 260 classrooms that don’t have air system or windows/door, air purifiers are brought in. Each school district is required to prepare a report on ventilation status for each school and how they are maintained; schools that don’t have systems are required to provide a mitigation strategy. Schools that don’t have air or only partial ventilation are mandated to prioritize those activities. There is added data collection and filter replacement records that the board can report back to the school with. Principals have requested (or PACs have generously raised funds) to outfit their own systems. Board is not looking for schools to put in their own ventilation and scrubbers but rather will work with Principals to modernize the systems.
 - ✦ **Custodian and labour** support deep cleaning is done once per day. Schools are maintaining the Clorox 360 team which is a group of custodians who are trained to clean and disinfect the school and will respond to exposure events.
 - **Sports/extra-curricular** – school sports are restarting in primary and secondary schools. Volunteer coaches are wanted and will require to uphold covid control measurements.
 - **Field trips** – are gradually returning for day trips for now; any field trips requiring transportation must follow local health guidelines. Each school community will approach **school events** separately and taking the slow, thoughtful approach and always following health and safety guidelines.

4. DPAC updates

- Pass the word on next meeting session to PAC representatives especially those that are new
- **Brentwood Park Elementary** – hosting a Pumpkin Patch even on Sunday, October 24th 11:30am to 4:00pm by donation. There are safety guidelines and plan; located at Delta and Southlawn. There are sign-up slots to confirm your time and hay bales offered.

5. Questions &Answers

- No additional comments.

6. Next Meeting Date on Zoom – Tuesday October 5, 2021 – PAC 101

- The session is geared towards what PAC is and big picture understanding to help recruit more parent volunteers.
- Is there PAC Zoom license – unfortunately last year’s license was from BC Ministry of Education and wasn’t renewed. Principals can share with their PAC access to their own Zoom account.
- Donna – Brentwood & Alpha – PAC 101 and Finance 101 – the slide deck present, can it be edited and collated and distribute that DPAC can provide so that the PAC exec can there be updates from this meeting. What is PAC and what is PAC is not.
- Next meeting, Treasurer workshop, Oct 18th – PAC exec members are welcome to attend to help navigate your finances

Adjournment – meeting ended at 8:30 pm

Appendix I: Public Health Actions in Response to COVID-19 Exposure at School

